

2019 Annual Water Distribution Leak Repairs Contracts, Packages I-IV

Adam Aranda, P.E.

Operations Support - Engineering

Kathleen Price, P.E.

Manager – Operations Support - Engineering

Jessica Goforth, MPA, CNP

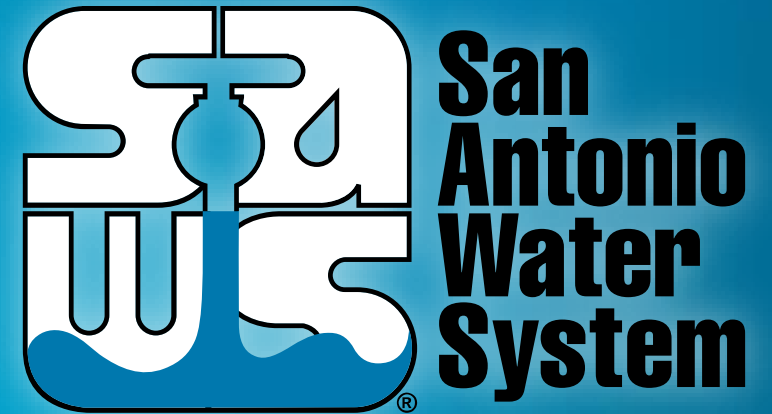
Contract Administrator

Diana Woltersdorf

Manager – Contract Administration

Marisol Robles

SMWVB Program Manager



MAKING SAN ANTONIO
WATERFUL

Pre-Bid Meeting

Wednesday, November 28th, 2018

Oral Statements

- Oral statements or discussion during the pre-bid meeting today will not be binding, nor will it change or affect the terms or conditions within the Plans and Specifications of these Projects. Changes, if any, will be addressed in writing only via an Addendum.

Agenda

- Small, Minority, Women and Veteran-Owned Business (SMWVVB Requirements)
- General Information
- Contract Requirements
- Bid Packet Preparation
- Addendums
- Vendor Registration
- Bid Opening Dates/Time
- Technical Information

SMWVVB Program Aspirational Goal

Industry	SMWVVB Goal	Description
Heavy Civil/Utility Construction	20%	<ul style="list-style-type: none">• Typically: Low-Bid• Rarely: CMAR, Design-Build, or RFCSP



Accepted SMWVB Certifications

- **Minority Business Enterprise (MBE) (Includes AABE; ABE; HABE and NABE)**
- **Small Business Enterprise (SBE)**
- **Woman-owned Business Enterprise (WBE)**
- **Veteran-owned Business Enterprise (Tracked)**

Accepted SMWVB Certification Agency

- **South Central Texas Regional Certification Agency**
(Includes the Texas Historically Underutilized Business “HUB” Program)

Minimum Qualifications for SMWVB recognition:

- SBE-Certified (even MBEs and WBEs)
- **Local office or local equipment yard**

Good Faith Effort Plan (GFEP) FAQs

Q: Is the 20% SMWVB goal mandatory?

A: No, but we ask prime consultants to do their best with good faith outreach efforts. If the goal is not met, proof of outreach efforts is required with the submittal.

Q: What if I am having trouble finding SMWVB subconsultants?

A: Please email the SMWVB Program Manager with the scopes of work you are seeking. You will receive lists of local SMWVB-certified firms to contact.

Q: What if my business is SMWVB-certified? Do I need to find SMWVB subs?

A: If your firm is SMWVB-certified, you will most likely meet the goal. However, the GFEP is a required document, and a good faith outreach effort is still necessary.

Q: What if I have questions about the GFEP?

A: Please contact the SMWVB Program Manager at 210-233-3420, or at Marisol.Robles@saws.org. GFEP questions can be asked at any time before the submittal is due.

Post Award: Subcontractor Payment & Utilization Reporting (S.P.U.R.) System & Subcontractor Changes

<https://saws.smwvb.com>



Subcontractor Change Request

Any changes in subcontractors or suppliers requires prior approval from SAWS:

http://www.saws.org/business_center/contractsol/forms.cfm or

http://www.saws.org/business_center/contractsol/forms/SMWBChangeForm.pdf

Name of Contractor: _____
 Project Name & Number: _____

Submits the following approval request of the following addition(s) and/or deletion(s) on the Affirmed List of Subcontractors, as originally submitted as part of the BID/PROPOSAL/CONTRACT.

CHANGES

ADD	DELETE	NAME OF SUBCONTRACTOR	SBE, MBE, VBE, WBE	DESCRIPTION OF WORK TO BE PERFORMED	PERCENT & DOLLAR AMOUNT OF CONTRACT
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				

JUSTIFICATION

AFFIRMATION

THE ABOVE IS TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF, I FURTHER UNDERSTAND AND AGREE THAT THIS DOCUMENT SHALL BE ATTACHED THERETO AND BECOME A BINDING PART OF THE CONTRACT.

Name & Title of Authorized Requestor: _____
 Signature of Authorized Requestor: _____ Date: _____

SMWVS PROGRAM MANAGER: _____ DATE APPROVED: _____
 CONTRACTING DIRECTOR: _____ DATE APPROVED: _____

Office Use Only: S.P.U.R. System CPMS Project Ward File



General Information

- Non-mandatory pre-bid meeting
- Attendees should sign-in and sign-in sheet will be posted on SAWS website
- Construction services being procured through IFB

General Information

Package I – B-18-023-JG

Estimate: \$1,600,000.00

Calendar days: 365 days or until funds are exhausted

Package II – B-18-024-JG

Estimate: \$1,600,000.00

Calendar days: 365 days or until funds are exhausted

Package III – B-18-025-JG

Estimate: \$1,600,000.00

Calendar days: 365 days or until funds are exhausted

Package IV – B-18-026-JG

Estimate: \$1,600,000.00

Calendar days: 365 days or until funds are exhausted

Contract Requirements

Prevailing Wage Rate and Labor Standards – Section 2.10 of the General Conditions

- Certified payroll to be submitted on weekly basis
- Wage decisions are included within the specifications
- Contractors to utilize LCP Tracker
- Site visits are random and unannounced
- Interviews will be Conducted and will be private & confidential
- Payroll records are subject to review
- All apprenticeship programs will need to be approved by Department of Labor prior to starting
- Contractors are responsible for sub-contractor payroll
- Late payrolls delay contractor payments from SAWWS

Contract Requirements

- Insurance requirements are found in Section 5.7 of the GCs
 - Builder's Risk is waived and replaced with Installation Floater (see Supplemental Conditions)
 - Maintain insurance coverage during the construction of this Project
- Compliant prior to executing the contract
- Will ask for insurance prior to Board award to expedite execution of the contract

Bid Packet Preparation

- Utilize the Bid Packet Checklist within the specifications
- Record of Performance/Similar Projects, Company information packet, statement regarding ability to complete the project within the performance time, and W-9 also to be included by all Bidders
- Double check all mathematical calculations and verify all extensions
- References and contact information must be verified prior to submitting bid(s)
- Addendums are now acknowledged on the Bid Proposals

Addendum(s)

Revisions, Clarifications, Questions and Answers (Q&A's)

- Questions deadline is November 29, 2018 by 10 A.M.
- Q&A's will be posted on SAWS website on November 30, 2018 by 4 P.M.
- Check our website regularly for the addendum posting.
- It is possible to have multiple addendums during the time frame in addition to the scheduled final addendum

Vendor Registration & Notification (VRN)

Reasons to Register in the VRN

- Receive bid notices directly in your email “Inbox”.
- Download bid documents.
- Subscribe to specific bids.
- Receive addendum notifications.

http://www.saws.org/business_center/vendor/register.cfm

Bid Opening Dates/Times

December 6, 2018 at

- 9:00 A.M. for Package I
- 2:00 P.M. for Package II

December 7, 2018 at

- 10:00 A.M. for Package III
- 2:00 P.M. for Package IV

- Bids may not be late
 - Late bids will not be accepted and will be returned unopened
- Make arrangements if mailing and send directly to Contract Administration
- If delivering in person, bid packets will be turned in at Counter Services

Contact Information

<u>Contact Name</u>	<u>Title</u>	<u>Telephone Number</u>	<u>Email address</u>
Jessica Goforth	Contract Administrator	210-233-3849	Jessica.GoForth@saws.org
Marisol Robles	SMWVB Program Manager	210-233-3420	Marisol.Robles@saws.org
Susan Rodriguez	SMWVB Program Specialist	210-233-2950	Susan.Rodriguez@saws.org

REMINDER

Please be advised that Bidders are prohibited from communicating with any other SAWS staff, the Consultant, the Developer, or City of San Antonio officials regarding this IFB up until the contract is awarded as outlined in the Instructions to Bidders

Technical Information – Bid Proposal

- Item 100.1 and 100.2 – Mobilization for Non Emergency Work Orders
 - **Special Conditions SC-2.4, Pg SC-3 and SC-4**
- Item 100.3 – Preliminary Investigation
 - **Special Provisions to the Technical Specification – Pg SPTS-1**
- Item 1001 – Detectable Warning Area (for wheelchair ramp)
 - **Special Condition SC-2.12, Pg SC-7**
- Item 805.1 – Police Officer
 - **Special Condition SC-2.3, Pg SC-3**

Technical Information – Discussion Items

- Item 100.1 and 100.2 – Non-Emergency Mob and Emergency Mob
 - **SC-2.4, Pg SC-3 and SC-4**
 - Non emergency – written notice - 48 hour response time
 - Emergency – issued verbally and during normal work hours (7 am to 5 pm) – 2 hr response time
- Item 100.3 – Preliminary Investigation
 - **Special Provisions to the Technical Specification – Pg SPTS-I**
 - Contractor will get paid for preliminary investigations if a work order has to be put on hold due to circumstances found during the investigation
 - This line item will be paid out at ½ the non-emergency line item

Technical Information – Discussion Items

- Work Orders will need to be done within 10 days of the issue date
 - LD's (**\$500/work order/day**) will be charged on the 11th day unless otherwise agreed upon by SAWS
 - Need crews to accomplish up to **10 leaks per day**
- Leak repairs will be for pipes up to and including 12-inch
- Top soil - New Earth Compost Enriched Topsoil Mix or equal
 - **See Revision to the City Spec 515 Topsoil, 515.2, pg SPTS-1**

Technical Information – Discussion Items

- **Payment SC-2.14, Pg SC-8 – Invoice Submittal**

- 1. Signed Scratch Sheets
- 2. Contractors Photos (min of 3 per work order)
- 3. Contractors As-builts/Redlines
- 4. Change of Service Forms
- 5. AC Pipe manifests
- 6. Police Officer Invoice and Officer Traffic Control Services
- 7. COSA Permit No.
- 8. COSA Backfill, Flatwork, and Final Inspection Numbers
- 9. Copy of Concrete Batch Ticket
- 10. Weekly and Permit Restoration Logs (example found in DETAILS)
- 11. Water Acceptance Checklist
 - http://www.saws.org/business_center/specs/constspecs/constspecs_20080331/forms/Spec904Form20.PDF

Technical Information – Discussion Items

- **ARTICLE V- CONTRACT RESPONSIBILITIES (GC'S)**
 - **Section 5.3.7, Pg SS-3**
 - Permit Type A (COSA) – Contractor shall obtain and pay for all construction permits
 - Permit Type B (Other Governing Agencies) – SAWS shall obtain and pay for all construction permits
- **Replacement of Asphalt**
 - **SC-2.15**
 - SAWS inspector shall have the final approval of the asphalt restoration limits
- **Instruction to Bidders**
 - **Pg SS-1**
 - Need items (a) through (d) from each bidder – submit with bid package
 - Item (b) - Need a written confirmation stating the Contractor can complete all work orders assigned, up to 10 work orders a day, within 10 days taking in to account other commitments

QUESTIONS



Thank you!



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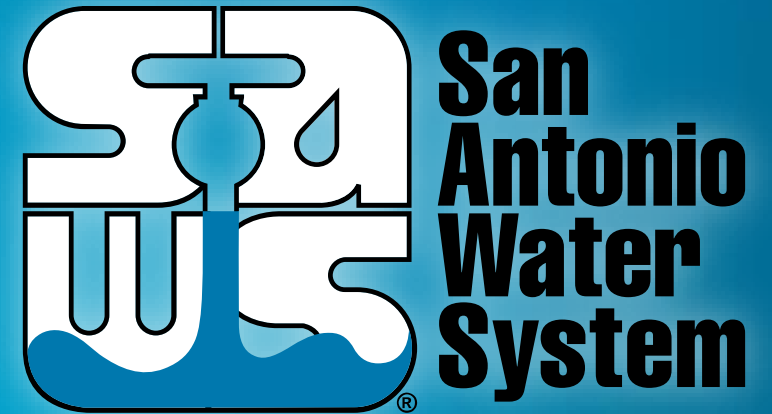
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